

Dear New Haven Condominium Owners,

For insurance documentation purposes, we are required to complete Matterport scans of all units being **re constructed by CJ**. This process is mandatory and will ensure that accurate records are maintained for the property's insurance files.

Our team will need approximately 10–15 minutes of access to your unit to complete the scan. During this time, we will capture 8-14 photos using the Matterport system. Please note that no personal items or faces will be included in the footage, these scans are strictly for insurance purposes and will remain confidential.

We appreciate your cooperation and understanding as we work to complete this important step. If you have any questions or need to schedule a specific time for access, please contact Ameritech and the project management team at Clyde Johnson Contracting will get with you to work this out accordingly.

Thank you for your prompt attention to this matter.

Sincerely,

Philip Nall